

Texas Medical Association

Mobile Print Event Pre-Enrollment Instructions

IDEMIA will be onsite May 2-4, 2024, to provide fingerprinting services during the Texas Medical Association event. All applicants seeking to complete their fingerprinting requirement must complete a pre-enrollment. The below instructions will guide you through that pre-enrollment process.

Basic Steps for Mobile Print Event Pre-enrollment:

- 1. Go to IdentoGO
- 2. Enter Service Code 11G62J
- 3. Complete all required fields.
 - a. You will need to have your Board Issued ID Number which starts with MB- followed by 6 digits.
- 4. Enter your Special Access Code **SP-TMA** on the Location selection screen in the 'Search for an Enrollment Center by Postal Code, City and State, or Airport Code' field.
- 5. Please retain your UEID (Universal Enrollment Identification number) as it will assist the Enrollment Agent in accessing your pre-enrolment on the workstation.
- 6. A payment of \$40.75 is due at the time of service. We accept all major credit cards (convenience fee will be applied) and money orders. No checks or cash will be accepted.

Please review the following pages for more detailed instructions regarding the Mobile Print Event Universal Enrollment Platform Pre-Enrollment process.



1. Visit <u>http://uenroll.identogo.com</u> and enter Service Code **11G62J** and click GO button.



2. The next screen is where you are going to select that you would like to schedule or manage an appointment.

IdentoGO

11G6	2J - Texas Board of Medical Examiners
< Back to	Home
	Schedule or Manage Appointment Schedule an in-person appointment or change an existing appointment.
	What do I need to bring to enrollment? Find out which documents you need to bring to the enrollment center to facilitate processing.
	Locate an Enrollment Center Locate and get directions to an enrollment center near you.
	Submit A Fingerprint Card by Mail Complete the pre-enrollment information necessary to submit a fingerprint card enrollment by mail.



3. Complete all required fields and click 'Next' button.

IdentoGO

11G62J - Texas Board of Medical Examiners	
Essential Info Additional Info	Clézenship Personal Questions Personal Info Address Documents
Please enter your information below (letters, spaces, hyphens (-), and apostrophe or 'Cancel' to exit.	* Required Fields () are allowed in name fields). Then click Thext to check the status of your service
Name / Method of Conta	xt O UE ID / Date of Birth
Notes: • Important You must finish the registration process to be fragerprinted. You will • Legal Name must match exactly an all identification documents brought to enror • Remember the phone numbers and/or email address provided below, as they we	ective an email of confirmation number when registration is complete. Idmant. III be used to retrieve your information during your in-person enrollment.
Legal Name	
* First Name	* Middle Name (or NMN if no middle name)
* Last Name	Suffix
Date of Birth	
* Date of Birth * Confirm Date of Birth	
mm/dd/yyyy mm/dd/yyyy	
* Method of Contact	
* Email	Confirm Email
Country Code	* Phone 1
United States V	
Country Code	Phone Z
Preferred Mathod of Contact	
Email	
(X Cancel	(Next)

4. Enter your Board Issued ID Number and click the 'Next' button

IdentoGO						English
	11G62J - Texas Board	of Medical Exam	iners			
	[Essential Info	Additional Info	Citizenship	Personal Questions Personal Info	\rightarrow
					* Required Fields	
	Please enter your information below. T	hen click 'Next' to continue of	r 'Cancel' to exit.			
	Agency Identifiers					
	* Board Issued ID Number (starts w	ith MB- followed by 6 digits)				
	X Cancel				Back Next	



5. On the Location screen, enter Access Code SP-TMA then click 'Search'

IdentoGO	English •				
Sample Service Code – Sample Ag	gency				
Address Documents	Location Date and Time				
Inter a Postal Code, City, Airport Code or Special Location Access Code to 'Search' for a location to schedule your appointment. After selecting a location, click Next' to continue or 'Cancel' to exit.					
Note: Your registration is not yet complete. You must select a	a location, as well as a date/time on the following pages prior to receiving your appointment confirmation.				
Search for an Enrollment Center by Postal Code, City and © Use My Location	State, or Airport Code. Number of Results: 5 Q Search				
Here's a section of public web for special, including er	mergency, messages				
× Cancel	< Back Next >				
	2017 © IdentoGO®. All rights reserved Privacy Policy				



6. Select your Location and click Next.

IdentoGO		English
Sample Service Code – Sample Agency		
Address Documents Enter a Postal Code, City, Airport Code or Special Location Access Code	Location Date and Time to 'Search' for a location to schedule your appointment. After selecting	* Required Fields
Nete: Your registration is not yet complete. You must select a location, as we	Il as a date/time on the following pages prior to receiving your appointment	confirmation.
Search for an Enrollment Center by Postal Code, City and State, or Airport Q Use My Location Q Search Here's a section of public web for special incluring ememory, messa	Code. Number of Results: 5	
 Trate a a sourcer or poole theorem apoole, including energency, measurements 		
* Cancel	< Back	Next >
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7. On the Date and Time selection screen, please select the date available and choose your appointment time.

Documents	\geq	Location	Date and Time	•	
elect a preferred date and	time for your	appointment at the specif	ied location. Then click 'Sul	it' to confirm or 'Cancel' to	* Require exit. If you are unable to make an
opointment for the availab	le times or all		- Level Level 5 ()	, to select another location	I.
Appointment for the availab	and Time	(first available dis	played by default)	, to select another location	

IdentoGO

Your Mobile Print Event pre-enrollment is now complete. You can print this form and bring to your appointment or retain your UEID from the Service Details section and bring it to your appointment.

Service Summa	ıry	
Service Coo	de – Agency Name	Print Status
Status as of 3/7/2018		
Pre-Enrolled You have successfully	pre-enrolled.	
Service Details:		
Date: UE ID: Applicant: Service: Estimated Amount Due	Date pre-enrollment updated Sample UE ID Applicant Name Service Code – Agency Name Estimated Amount Due	
Note: Estimated Amount appointment time and loc the state of Texas, or ado	Due is an estimated total, based on selected services and the scheduled appointment time and location. If paying by business check or money order at the ation, the total above accurately reflects the Amount Due. This total does not include any credit card convenience fees, changes to applicable sales tax if er titional purchases made during the appointment. If you have additional questions about the total amount due, please call our Customer Service team at 855.	scheduled trolling outside .845.7434.
We accept the followi Authorization Code, Bu Credit Card payments may	ng methods of payment: siness Check, Money Order, Credit Card TISE Concerce Proceeding The Concerce Pr	
Important! YOU WILL BE REQUIRED Legal Name must match ex 1. Passport Book or Car	TO BRING THE FOLLOWING DOCUMENTS TO YOUR ENROLLMENT. actly on all identification documents brought to enrollment. Id	
Service Code – Agency	Name	
Appointment City Sample Address Sample City, State, Zip Coe	Appointment Time: Appointment Date and Appointment Time	
View Map		
Please provide 24 hours notic	e when canceling/rescheduling an appointment.	
	Cancel Appointment	
	Done	